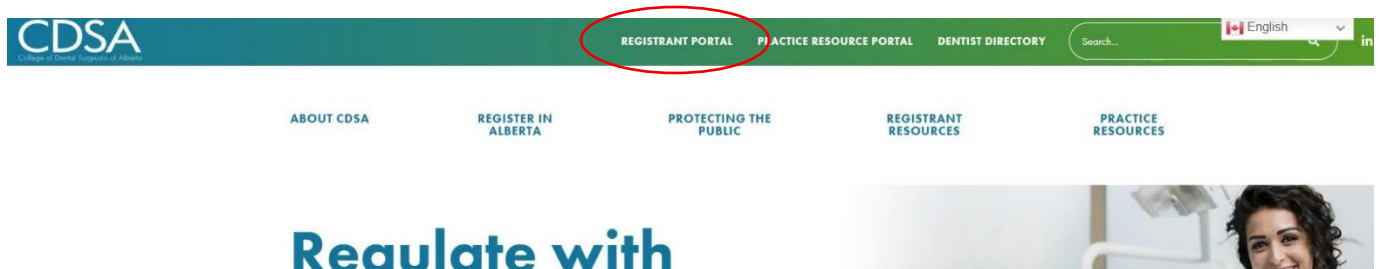


Adding a Specialty to Your Existing Practice Permit

This guide will outline how to add a recognized dental specialty to your Practice Permit via the Registrant Portal.

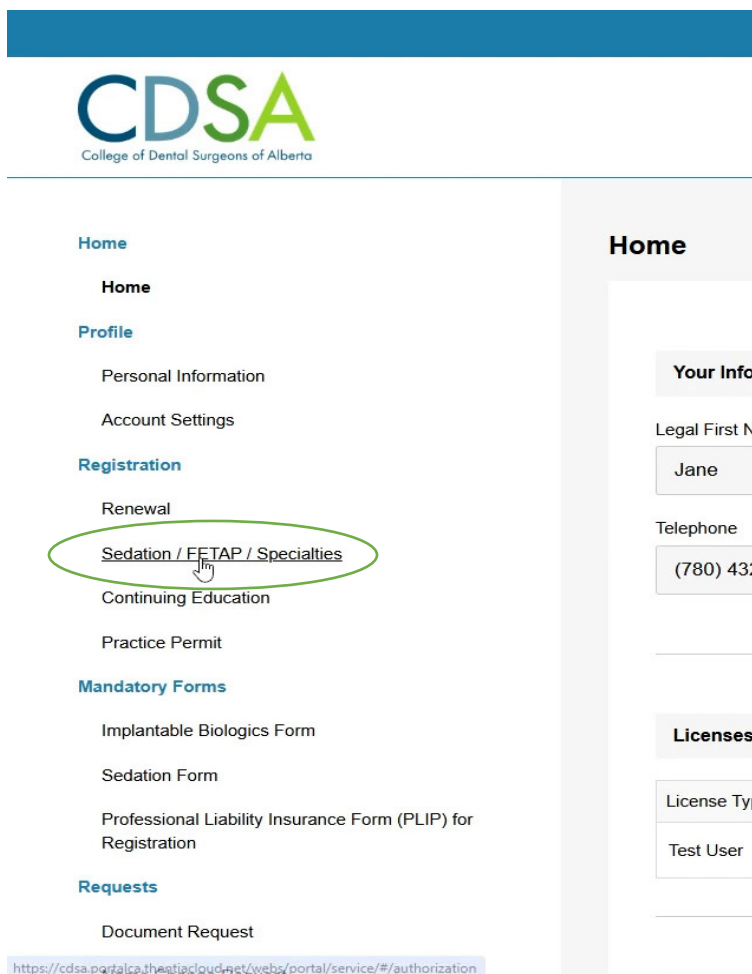
If you have not set up your updated CDSA registrant account, please view the [‘Welcome to the Registrant Portal’ video or pdf](#) to learn how to set up your account.

1. Log into the [Registrant Portal](#).



Reulate with

2. On the left side of the home page, under the menu, select ‘Sedation/FETAP/Specialties’.



(Continued on next Page)

3. Scroll to the bottom of the Sedation/FETAP/Specialties page and click the button labeled, 'Start New Application'.

Authorization Applications

Apply for an authorization below by selecting "Start New Application". Please note that authorizations are available based on your active licenses and therefore not all authorizations may be available.

Below is a list of all current and historical authorization applications.

Application Number	Application Type	Status	Submitted Date	
6109	Specialty (General Dentist)	New	N/A	→ Continue ✕ Cancel
5814	Sedation Registration (General Dentist)	New	N/A	→ Continue ✕ Cancel
5707	FETAP Certificate Application (General Dentist)	New	N/A	→ Continue ✕ Cancel
5445	FETAP Certificate Application (General Dentist)	Approved	02/11/2026	→ Review

[Start New Application](#)

4. Since you are adding a specialty to your existing General Dentist Practice Permit, select the 'General Dentist' option.

Authorization Application

Application Type

Note: Please select the type of application you are applying for.

Warning: Once an application type has been selected, it cannot be changed. If you need change the application type, please cancel the current application and start a new one.

License Type

[< Previous](#)

Select...

Select...

General Dentist

General Dentist and Dental Specialist

Specialist

(Continued on next Page)

5. Under 'Specialty (General Dentist)' click 'Select this Application'.

Note: Please select the type of application you are applying for.

Warning: Once an application type has been selected, it cannot be changed. If you need change the application type, please cancel the current application and start a new one.

License Type: General Dentist

Sedation Registration (General Dentist)
Select this Application >

Specialty (General Dentist)
Select this Application >

FETAP Certificate Application (General Dentist)
Complete this application to apply for a FETAP Certificate following successful completion of an approved hands-on course.
Select this Application >

FETAP Level 3 Training Authorization Application (General Dentist)
Complete this application to request authorization to enroll in a Level 3 Neuromodulator training course.
Select this Application >

6. You will now move through the step-by-step process of applying to add a specialty to your registration.

a) Agree to the Authorization Confirmation. Click 'Save and Continue'.

Important: Please read the following application instructions closely.

Alberta recognizes **nine dental specialties**, and becoming a **Dental Specialist** requires completing an accredited specialty program, passing the **National Dental Specialty Examination (NDSE)**, and registering your specialty with the **College of Dental Surgeons of Alberta (CDSA)**.

Dental Specialists recognized in Alberta are:

- Endodontists;
- Oral and Maxillofacial Radiologists;
- Oral and Maxillofacial Surgeons;
- Oral Medicine and Pathology Specialists;
- Orthodontics and Dentofacial Orthopedists;
- Pediatric Dentists;
- Periodontists;
- Prosthodontists and;
- Public Health Dentists.

Step 1 Submit a CDSA Specialist application

- Complete the 5 steps and submit your application

Step 2 Gather required documentation and submit to registration@cdsab.ca

- A notarized copy of your certificate **OR** arrange for your official transcripts to be sent directly from your university to the CDSA;
- A copy of your certificate or letter confirming successful completion of the National Dental Specialty Examination (NDSE)

Step 3 Payment of Registration Fees once application has been approved

- Review process can take approximately 4-6 weeks
- Registration fee of \$300 will be due before your registration status is updated

Disclaimer: The CDSA collects the information for the purposes of registration within the province of Alberta. The information is only used or shared as regulated by the Health Professions Act. The College of Dental Surgeons of Alberta retains this information indefinitely in secured files. Member services information is shared with the Canadian Dental Association. Business contact information may be shared with other organizations.

Save & Continue >

(Continued on next Page)

b) Confirm your Permit. Click 'Save and Continue'.

Authorization Application

2 Permit Information Step 2 of 5

Note: All information with a red asterisk (*) is required.

Permit *

Note: Please select your permit connected with this authorization application

< Previous

c) Confirm that your contact information is correct. Click 'Save and Continue' at the bottom of the page.

Authorization Application

3 Personal Information Step 3 of 5

Note: All information with a red asterisk (*) is required.

Personal Information

Last Name	<input type="text" value="Dough Test"/>
First Name	<input type="text" value="Jane"/>
Preferred Name	<input type="text"/>
Legal Middle Name	<input type="text" value="A July 18 2025 3 PM"/>
Birth date	<input type="text" value="09/01/1906"/>
Place of Birth	<input type="text" value="st.albert"/>

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d) Select the Specialty you wish to add from the dropdown menu.

Authorization Application

4 Adding a Specialty Form Step 4 of 5

Note: All information with a red asterisk (*) is required.

Specialty Information

Specialty *

Program Completion Date *

Have you obtained a certificate or letter confirming successful completion of the National Dental Specialty Examination (NDSE)? *

NDSE Certificate Number

Date of certificate issuance

e) Fill in all required fields. This includes confirming you have obtained an NDSE certificate. If your specialty certificate has a number, please include it. Click 'Save and Continue'.

Authorization Application

4 Adding a Specialty Form Step 4 of 5

Note: All information with a red asterisk (*) is required.

Specialty Information

Specialty *

Program Completion Date *

Have you obtained a certificate or letter confirming successful completion of the National Dental Specialty Examination (NDSE)? * Yes No

NDSE Certificate Number

Date of certificate issuance

(Continued on next Page)

f) Sign your name using the e-signature function. Click, 'Save and Continue'.

Authorization Application

5 **Attestation** Step 5 of 5

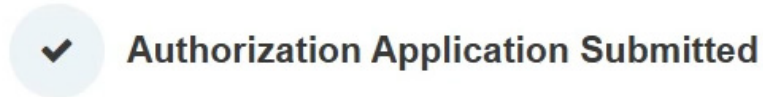
Note: All information with a red asterisk (*) is required.

Having carefully read the rules and regulations with respect to specialists, I agree to abide by the same and hereby make application for registration to hold myself out as a specialist in the Province of Alberta, believing the statements herein contained to be true. *



Clear E-Signature

g) It may take a moment to submit your request. Once completed, there is one more important step.



Thank you for completing your authorization application.

7. After submitting your application, please submit the following supporting documents to registration@cdsab.ca
 - A notarized copy of your certificate or arrange for your official transcripts to be sent directly from your university to the CDSA
 - A copy of your certificate or letter confirming successful completion of the National Dental Specialty Examination (NDSE)

Please await confirmation that your request has been received and further instructions from the CDSA Registration Team.