

CDSA Representative to the CPSA Advisory Committee on Non-Hospital Surgical Facilities

Terms of Reference

Mandate

The CPSA Advisory Committee on Non-Hospital Surgical Facilities oversees the College of Physicians and Surgeons (CPSA) accreditation program for non-hospital surgical facilities (NHSFs) as defined by CPSA by-laws. Through development of evidence base standards and monitoring facility compliance with those standards, the CPSA Advisory Committee promotes high standards of medical practice in diagnostic facilities.

Duties

The CDSA Representative will provide input on dental related issues to this external committee. The Committee considers all issues related to the provision of surgical and anesthesia services within these facilities. These issues may include, but are not restricted to the following:

- Develop and maintain evidence based standards and guidelines for anesthetic and surgical care in NHSFs;
- Provide advice to Medical Facilities accreditation Committee (MFAC) on pending decisions relating to the provision of services in NHSFs;
- Inspect and audit the medical practices in NHSFs to ensure that medical services provide safe and effective patient care;
- Provide advice to promote safe and effective practices in NHSFs;
- Provide education to promote safety and quality improvement initiatives;
- Assess physicians' qualifications for privileges in NHSFs;
- Inspect and audit of business practices in NHSFs to the extent necessary to ensure compliance with relevant CPSA by-laws.

Service Term

The Representative, once appointed, will serve a three-year term. Council may appoint the same Representative for an additional single three-year term unless the Representative resigns.

Meetings

Meetings are held at least five (5) times a year and at the request of the Chair. Other additional ad hoc meetings may be called as required. Meetings are held in-person or virtually, at the discretion of the CPSA Chair.

**Costs**

The CDSA will pay the cost of travel and accommodation is required according to our approved policy. The CDSA will be responsible for other related costs such as meeting room rental, meals during the meeting and audio visual equipment rental when required. Per diems will be paid to the Representative according to the CDSA Per Diem Policy.

Reporting

The Representative reports directly to the CDSA Council. The Representative will provide monthly reports of all of their applicable activities to the Chief Executive Officer.

Representative

- Dr. Lee Darichuk