

## National Dental Examining Board (NDEB) Representative

### Terms of Reference

#### **Mandate**

The National Dental Examining Board of Canada (NDEB) is the organization responsible for establishing and maintaining a national standard of competence for dentists in Canada. Its mission is to serve the Canadian public, Dental Regulatory Authorities, and dental education institutions by ensuring a valid and reliable evaluation of competence for dentists in Canada.

#### **Duties**

The NDEB representative will bring Alberta's issues to the table at NDEB meetings and bring national information back to the CDSA Council. The objectives of the Board are based on the NDEB's vision to be the leader and respected authority in the evaluation of competency in dentistry.

#### **Ongoing objectives:**

- To review and revise governance to align with the NDEB's mission, vision, and core values.
- To provide valid and reliable examinations and assessments
- To advance the state of knowledge of the evaluation of competency in dentistry
- To promote consistency and currency of accreditation standards and processes
- To enhance credential verification processes and program services
- To provide consistent and timely communication with internal and external stakeholders

#### **Service Term**

The Representative, once appointed, will serve for a three-year term. The Council may appoint the same Representative for an additional single three-year term unless the Representative resigns. If at any time, the Representative is elected to the executive board of the NDEB they shall continue to serve as the Alberta representative until their executive board term is completed.

#### **Meetings**

The Representative will attend NDEB Meetings as required. There are 3 Board meetings scheduled in Ottawa each year. This position may require more extensive travel.

#### **Costs**

Expenses incurred for this position will be reimbursed according to the CDSA expenses and per diems policies.

#### **Reporting**

The Representative reports directly to the CDSA Council. The Representative will provide monthly reports of all of their applicable activities to the Chief Executive Officer.

#### **Representative**

Dr. Mintoo Basahti